



PO Box 276 – Tobyhanna, PA 18466  
Telephone: 570.972.1276  
Email: tobyll@tobyhannalittleleague.org

### Refund Policy and Letter of Withdrawal

The following is our policy pertaining to the refund of the registration fee. **Please note that all other funds received from fundraisers, sponsorships, etc. are not refundable.** In order to receive a refund of the registration fee, the player's parent/guardian must submit a Letter of Withdrawal to the Tobyhanna Little League. No refunds will be processed without this letter and return of the uniform if issued. Amount of the refund will be based on the date the Letter of Withdrawal was submitted and received by league personnel and subject to the following conditions:

1. Prior to the beginning of the regular season and before the uniform is issued, a \$25.00 administrative fee will be assessed and the remaining balance refunded.
2. After the uniform has been issued and prior to the beginning of the regular season, 50% of the registration fee will be refunded.
3. There will be no refund of the registration fee after the start of the regular season and the uniform issued and/or if the player is accepted to the school varsity or junior varsity team.
4. A refund for medical reasons will be decided individually and is subject to the non-refundable \$25.00 administrative fee. This is subject to Board approval and copy of medical/injury report must be submitted with Letter of Withdrawal.

### Letter of Withdrawal

Player Name: \_\_\_\_\_ Team: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Reason for Refund: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Make check payable to: \_\_\_\_\_

Mail check to: \_\_\_\_\_

### For League Use Only

Date Letter of Withdrawal Received: \_\_\_\_\_ League Official Initial: \_\_\_\_\_

Registration Fee Paid: \_\_\_\_\_ Minus the Fee: \_\_\_\_\_ Total Refund: \_\_\_\_\_

League President's Approval: \_\_\_\_\_ Date: \_\_\_\_\_